

# CAMBRIAN HALL, DEHRA DUN

Application for admission for a Boarder/Day Boarder/Day Scholar  
(To be completed by the Parent/Guardian)

1. (a) Scholar's Name in full .....  
(in Block Capital, as per Transfer Certificate)
- (b) Does the child belong to Scheduled Caste/Tribe? Yes/No.....
2. Boy or Girl .....
3. Date of Birth : (a) In words .....
- (b) In figures .....
4. Certified that the date of birth mentioned is correct and will NOT be changed in future.
5. Name of the previous School .....
6. Is the previous school recognized by the Education Department .....
7. Name of Examination Board to which the previous school is affiliated .....
8. Class to which admission required .....
9. Class in which last studying .....
10. Is transport required ? .....
11. Father's name and occupation .....
12. Mother's name and occupation .....
13. (a) Permanent address with Telephone No. (if any) .....
- (b) Address for communication with Telephone No. (if any) .....
14. Guardian's name, occupation and address (Local address and Telephone No. ( if any to be mentioned) .....
15. Are any of your children studying/have studied in the school? If so give name & class .....

I desire that my Son/Daughter..... may be admitted as a Boarder/Day Boarder/Day Scholar in Cambrian Hall, Dehra Dun and that he/she may be allowed to begin attendance on ..... 20..... I have carefully read the prospectus containing all the regulations and requirements of the School and also the rules overleaf and I hereby agree to them and will do all in my power to abide by them.

I also agree to the fees terms of the School and desire that my bills be presented at the following address .....

I further agree to give one month's notice of withdrawal in March/Nov. from the School and School Bus to take effect from the 1<sup>st</sup> of some given month or to pay for the entire academic Session.

Date.....

Signature of Parent

The following documents must be submitted in support of the application :-

- (i) Transfer Certificate from the Scholar's last School without which the child will not be admitted.
- (ii) A medical certificate from a registered medical practitioner testifying to the scholar's health, dates of vaccination and inoculation, and that he/she is free from any serious disorder or defects and has had no recent contact with persons suffering from an infectious disease.
- (iii) Photostat Mark Sheet/Report Card.

## ENROLMENT

(To be completed by the Admission Office)

Admitted to Class ..... on ..... Transfer Certificate .....

Status..... House.....

Date .....

Principal

# RULES

## GENERAL

Notice of withdrawal, should be given in writing by the parent one month in advance to be withdrawn from March and one month in advance to be withdrawn from November each year, if the child is withdrawn earlier the parent will have to pay fees for the entire academic session.

1. The Notice of withdrawal from the school bus must be given in writing by the parent one month in advance during any month.
2. Those leaving school in May must pay the fees for May and June (Summer). Those leaving in December must pay for December and January (Winter).
3. Fee must be paid on time otherwise Late Fee Fine of Rs. 50/- per day will be charged. If the fee remains unpaid for two month after the due date the name of the student is liable to be removed from the school.
4. No Transfer Certificate will be issued until all dues to the school are paid.
5. Pupils must wear the prescribed school uniform (Summer/Winter). A defaulter in this respect is liable to be debarred from class.
6. The Principal is empowered to rusticate or suspend or remove a pupil from the rolls of the school on grounds of indiscipline, misbehaviour, gross neglect of academic work or frequent absence without prior notice to the parent.
7. The school management is not liable for any loss of property, damage/charges on account of injuries fatal or otherwise which may be sustained by the student at any time during his/her stay in the school, in the school bus or while taking part in sports, Co-curricular activities, picnics or in any other form of activities of the school within or outside the school premises.
8. Manhandling is strictly prohibited. Any student found guilty of indulging in manhandling is liable to be expelled from the school.
9. A student who fails for the 2<sup>nd</sup> time in his/her entire stay in Cambrian Hall will be withdrawn by the parents on academic ground.
10. A student who fails in ICSE/ISC class will not be re-admitted in the school in the same class.

## BOARDERS

1. Withdrawal of a boarder will be permitted only at the end of an academic session, i.e. December or May each year. Notice of withdrawal should be given six months in advance. Those withdrawn in the middle of an academic session, will be charged full boarding lodging and tuition fees for the entire academic session (i.e. Six months).
2. If Parents would like to withdraw his/her wards from the Boarding, they should submit the withdrawal application six months in advance to the Principal otherwise they will have to pay tuition fees, lodging and boarding charges for full six month in lieu of notice.
3. Changes of status from a boarder to a day scholar, during a term, will not be permitted unless the parents are transferred to Dehra Dun, and three month clear notice is given to the Principal for such changes otherwise parents will have to pay three month's Tuition fee and boarding charges in lieu of notice. However, if a parent insists on the change of status, the student will be withdrawn from the school as well.
4. Fees in arrears of one term, if not cleared before the commencement of the next term, will automatically debar the boarder from further retention in the hostel.
5. Boarders are not allowed to bring items of clothing jewellery, cosmetics or eatables other than what is permitted in the Prospectus or a circular from the Principal. Boxes with personal luggage will be checked by the dorm in charge, when a boarder returns after summer/winter vacations.
6. Boarders who return late after a vacation or midterm break are liable to expulsion from the hostel. The Principal is empowered to remove a student from the hostel on grounds of indiscipline misbehaviour or gross neglect of academic work or regular absence without prior notice to the parent.  
If a boarder overstays leave of any kind without intimating the Principal a fine of Rs. 50/- per day will be charged.
7. Ordinarily, boarders are not allowed to go home during the session except for very special reasons, explained in an application by the parent(s), and with the approval of the Principal. Disregard of this rule may also be penalised by expulsion from the hostel. Minimum Attendance (ICSE&ISC)
8. Entry to the ICSE examination in the case of eligible candidates who are being entered for the first time is restricted to candidate with a minimum of 75% attendance of the working days during each year of the two years course at school(s) affiliated to the Council and registered for the Indian Certificate of Secondary Education. Similarly eligible candidates who are being entered for the first time for the ISC (Class12) examination must have a minimum of 75% attendance of the working days during each year of the two years course at school affiliated to the council and registered for Indian School Certificate (Class 12 Examination)

**Note :** Admission will be finalised by parents after meeting the Principal personally.

Name of parent filling the admission form (Capital letters) .....

Date .....

Signature of Parent.....